

**IN THE UNITED STATES DISTRICT COURT
FOR THE WESTERN DISTRICT OF OKLAHOMA**

JIDONG ZHANG)	
)	
PLAINTIFF,)	CASE NO. CIV-16-1044-SLP
)	
v.)	
)	
TIPTOP ENERGY PRODUCTION)	
U.S., LLC, a limited liability company,)	
)	
DEFENDANT.)	

PLAINTIFF'S FINAL EXHIBIT LIST

Key: E = Expected to be called or used
M = May be called or used if the need arises

No.	Bates label	Description of exhibit	
1.	JZ001-011	Regulation about rotation of employees working overseas issued by SIPC (including English translation)	E
2.	JZ 012	Zhang's translation of regulation document	E
3.	JZ 013	May 20, 2015 email sent to President Feng by Jidong Zhang (including English translation)	E
4.	JZ 014-015	Zhang's translation of May 20, 2015 email sent to President Feng	E
5.	JZ 016-017	May 20, 2015 email from SIPC (forwarded by Mr. Wang) telling Jidong Zhang that she would be demoted if she did not give up permanent residency (including English translation)	E
6.	JZ 018	June 20, 2015 email from Jidong Zhang informing Mr. Wang of the EEOC charge (including English translation)	E
7.	JZ 019	May 27, 2015 notice of China transfer to Jidong Zhang (including English translation)	E
8.	JZ 020	Zhang's translation of May 27, 2015 notice of transferring	E
9.	JZ 021-022	Language Associate's translation of May 27,	E

		2015 notice of transferring	
10.	JZ 023	May 25, 2016 notice of coming back to China and checking into headquarters before June 1, 2016 (including English translation)	E
11.	JZ 024-025	Zhang's translation titled "12. Notice of coming back to China to work ASAP from HQ	E
12.	JZ 026	Language Associate's translation of Notice of transferring back to China	E
13.	JZ 027	Second notice dated June 7, 2016 to come back to China and check in with headquarters before June 13, 2016 (including English translation)	E
14.	JZ 028	Language Associate's translation of second Notice of transferring back to China	E
15.	JZ 029-030	July 15, 2016 notice of termination of labor contract (including English translation)	E
16.	JZ 031	Language Associate's translation of notice of termination of labor contract	E
17.	JZ 032	January 26, 2016 letter to Jidong Zhang regarding resignation	E
18.	JZ 033	June 4, 2015 email from HR to Jidong Zhang (with handwritten notes) (including English translation)	E
19.	JZ 034	Language Associate's translation of June 4, 2015 email	E
20.	JZ 035-045	Labor contract (including English translation)	E
21.	JZ 046-055	Language Associate's translation of labor contract	E
22.	JZ 056-058	Labor contract (incomplete) (including English translation)	M
23.	JZ 059-061	Language Associate's translation	M
24.	JZ 062-064	Notice of coming back to China to work ASAP sent June , 2015 to Jidong Zhang via email from HR (including English translation)	E
25.	JZ 065-066	Zhang's translation of "Notice of coming back to China to work ASAP"	E
26.	JZ 067-69	Language Associate's translation of Notice of	E

		coming back to China	
27.	JZ 070-084	Regulation of labor contract (including English translation)	E
28.	JZ 085-102	Language Associate's translation of regulation of labor contract	E
29.	JZ 103	Regulation of sanction of employee's violation of discipline or regulation by Sincopec (including English translation)	E
30.	JZ 104	Language Associate's translation of regulation of sanction of employee's violation	E
31.	JZ 105	Regulation of Beijing population and birth control policy (including English translation)	E
32.	JZ 106-107	Language Associate's translation of regulation of Beijing population and birth control policy	E
33.	JZ 108-113	January 1, 2014 Appointed Overseas Employee Relatives and Visiting Leave Management Provisions (including English translation)	E
34.	JZ 114-119	Language Associate's translation of Appointed Overseas Employee Relatives and Visiting Leave Management Provisions	E
35.	JZ 120-122	June email thread between Jidong Zhang and HR manager Yong Luo (including English translation)	E
36.	JZ 123-124	Zhang's translation of "10. Emails exchanged with Ms. Yong Luo, the HR manager of SIPC"	E
37.	JZ 125-128	Language Associate's translation of June email thread	E
38.	JZ 129-130	Separation letter	E
39.	JZ 131	Zhang's translation titled "1. Recording material – May 18 2015 talking with Mr. Zhongying Wang, the president of Tiptop"	E
40.	JZ 132	Zhang's translation titled "3. Recording material – May 22 nd 2015 talking with Ms. Li Feng, the HR manager of Tiptop"	E
41.	JZ 133	Zhang's translation titled "4. Recording material – May 22 nd , 2015 talking with Mr. Zhongying	E

		Wang, the president of Tiptop”	
42.	JZ 134	Zhang’s translation titled “8. June 1, 2015 talking with Mr. Zhongying Wang, the president of Tiptop and Mr. Xiang Jiang, the financial manager of Tiptop”	E
43.	JZ 135	Zhang’s translation titled “9. Recording material – June 2 nd 2015 talking with Mr. Zhongying Wang, the president of Tiptop”	E
44.	JZ 136	Zhang’s translation titled “11. Recording material – June 3 rd 2015 talking with Mr. Zhongying Wang, the president of Tiptop”	E
45.	JZ 137	Zhang’s translation titled “13. Recording material – June 4, 2015 talking with Mr. Zhongying Wang, the president of Tiptop”	E
46.	JZ 138-139	Zhang’s translation titled “14. Recording material – June 9 th 2015 talking with Mr. Zhongying Wang, the president of Tiptop”	E
47.	JZ 140	Zhang’s translation titled “15. Memo of management meeting of Tiptop on June 15 th , 2015”	E
48.	JZ 141-142	Zhang’s note titled “20. Note of phone call from my parents on July 6 th , 2015”	E
49.	JZ 143	Zhang’s translation titled “28. Conversation with Ms. Li Feng, the HR manager of Tiptop on Oct 3 rd , 2015”	E
50.	JZ 144	Tiptop US Holding Corporation Business Travel/Work in China/Time off Request Form	E
51.	JZ 145	Notice of extending Zhang’s stay in the U.S. (including English translation)	E
52.	JZ 146	Language Associate’s translation of notice of extending Zhang’s stay in the U.S.	E
53.	JZ 147	Zhang’s translation titled “June 29 th talking with President Wang in his office”	E
54.	JZ 148-149	“Last Friday (June 19, 2015)”	E
55.	JZ 150	“June 15 th afternoon, management meeting”	E
56.	JZ 151	“June 9 th , afternoon in Mr. Wang’s office”	E

57.	JZ 152	“Two basic situations”	E
58.	JZ 154	May 28, 2015 letter from Amanda K. Levin, M.D., F.A.C.O.G. to Jidong Zhang	E
59.	JZ 155	January 23, 2016 email from Jidong Zhang to President Wang	E
60.	JZ 156-157	May 22, 2015 minutes of SIPC meeting (including English translation)	E
61.	JZ 158	Zhang’s translation titled “6. The minutes of the meeting of SIPC transferring two employees in Tiptop back to work in China”	E
62.	JZ 159	September 8, 2015 email from Jidong Zhang requesting maternity leave (including English translation)	E
63.	JZ 160	Recording of “1.4 afternoon talking with Mr. Wang” (audio)	E
64.	JZ 161	Recording of “1.4 morning talking with Mr. Wang” (audio)	E
65.	JZ 162	Recording of “5.18 morning talking with Mr. Wang” (audio)	E
66.	JZ 163	Recording of “5.22 talking with Li Feng” (audio)	E
67.	JZ 164	Recording of “5.22 talking with W” (audio)	E
68.	JZ 165	Recording of “6.1 talking with Mr. Wang and Xiang Jiang” (audio)	E
69.	JZ 166	Recording of “6.2 talking with Mr. Wang” (audio)	E
70.	JZ 167	Recording of “6.3 talking with Mr. Wang” (audio)	E
71.	JZ 168	Recording of “6.4 talking with Mr. Wang” (audio)	E
72.	JZ 169	Recording of “6.9 afternoon talking with Mr. Wang” (audio)	E
73.	JZ 170	Recording of “6.9 morning talking with Mr. Wang” (audio)	E
74.	JZ 171-174	Screenshot of chat (including English translation)	E
75.	JZ 175	34. Conversation with Ms. Li Feng, the HR	E

		manager of Tiptop on Oct 3 rd , 2015	
76.	JZ 176	May 28, 2015 letter from Amanda K. Levin, M.D., F.A.C.O.G.	E
77.	JZ 177	July 1, 2015 letter from Amanda K. Levin, M.D., F.A.C.O.G.	E
78.	JZ 178	Tiptop US Holding Corporation Contract Review and Approval Form (CRAF)	M
79.	JZ 179-197	US oil and gas Land management project Agreement	M
80.	JZ 198	21. Memo of management meeting of Tiptop on June 15 th , 2015	E
81.	JZ 199-200	41. Jan 10 th , 2016 Conversation with Ms. Li Feng, the HR manager of Tiptop	E
82.	JZ 201	38-1. 01.04.2016 morning conversation with President Zhongying Wang	E
83.	JZ 202	38-2 01.04.2016 afternoon Conversation with President Zhongying Wang	E
84.	JZ 203-212	Chinese version of SDA Project Reserves Evaluation Contract (2013) (including English translation)	M
85.	JZ 213-218	US SDA Project Reserves Evaluation Contract (2013)	M
86.	JZ 219-232	Chinese SDA Contract (2014) (including English translation)	M
87.	JZ 233-240	Chinese SDA Contract (2015) (including English translation)	M
88.	JZ 241-242	Chinese email dated September 25, 2014 (including English translation)	M
89.	JZ 243-255	"Events list"	E
90.	JZ 256-262	May 27, 2014 Chinese document	E
91.	JZ 263	Jidong Zhang's translation of SIPC document	E
92.	JZ 416-417	TAWA Supermarket, Inc. paystub for Jidong Zhang	E
93.	JZ 418	2016 Form 1040 tax return for Jidong Zhang	M
94.	JZ 419	2016 W-2 from employer Don Quijote USA Co.	E

		Ltd.	
95.	JZ 420	2016 W-2 from employer Tiptop Energy Production US, LLC	E
96.	JZ 423-425	August 15, 2016 letter from Psychologist Ray Hand, Ph.D.	E
97.	JZ 426-455	Back pay and front pay calculation	E
98.	JZ 456	Tiptop US Holding Corporation Business Travel/Work in China/Time off Request Form	E
99.	JZ 457-474	Dr. Clark's expert report	E
100.	JZ 475-476	Attachment 2: The overseas position allowance rate of employees assigned by SIPC	E
101.	JZ 477-527	Regulation of payroll and benefit management of employees assigned to work overseas by SIPC (including English translation)	E
102.	JZ 528	Approval of overseas employees basic salary and position allowance rates of 2012 (including English translation)	E
103.	JZ 529	New pay rate after demotion (including English translation)	E
104.	JZ 530-534	Payroll of employees assigned by SIPC	E
105.	JZ 535	Payroll Journal of May 2015 prepared by Paychex	E
106.	JZ 536-537	Chinese paystub December 2015 (including English translation)	E
107.	JZ 538-539	Chinese paystub June 2015 (including English translation)	E
108.	JZ 540-542	Payroll Journal May 2013 prepared by Paychex	E
109.	JZ 543	2013 W2	E
110.	JZ 544	2014 W2	E
111.	JZ 545	2015 W2	E
112.	JZ 546-547	Approval of overseas employees basic salary and position allowance rates of 2015	E
113.	JZ 548	Attachment 1 under item 8.13 on page 10 of "Tiptop implementation measures for the payroll and benefits of employees assigned"	E

114.	JZ 549-555	Explanation of Plaintiff's salary to Dr. William Clark	E
115.	Zhang/Tiptop 1-2	Translated SIPC document December 18, 2014 minutes of SIPC meeting (Chinese document is No. 2)	E
116.	Zhang/Tiptop 3-4	SIPC document in Chinese containing December 18, 2014 (including English translation)	E
117.	Zhang/Tiptop 5-6	Translated email from Yong Lou to Li Feng, Yui Hong Wang, Chong He and Yon Zhang dated February 25, 2015 regarding the suggestions on position swap between Jidong Zhang and Xiang Jiang	E
118.	Zhang/Tiptop 7	Email in Chinese dated Wednesday, February 25, 2015 (including English translation)	E
119.	Zhang/Tiptop 8	SIPC document in Chinese containing December 18, 2014 (including English translation)	E
120.	Zhang/Tiptop 9	Translated SIPC document "Follow-Up Explanation regarding the Implementation of the Uniformed and Revised/Tightened Absolute Financial Operation of Regulations, Expense Reports, and Subsidy/Benefits Compensation (for overseas employees)"	E
121.	Zhang/Tiptop 10	SIPC document with company seal dated April 30, 2015 (including English translation)	E
122.	Zhang/Tiptop 11	Translated email from Chang He to Zhongying Wang dated May 22, 2015 re: Matters Regarding Two U.S. Employees Rotation Back to Headquarters	E
123.	Zhang/Tiptop 12	Chinese email dated Friday, May 22, 2015 (including English translation)	E
124.	Zhang/Tiptop 13-14	Translated email from Chang He to Feng Li dated May 24, 2015 re: Response: Matters Regarding Rotation of Two U.S. Company Employees Back to Headquarters	E
125.	Zhang/Tiptop 15	Chinese email dated May 24, 2015 (including English translation)	E
126.	Zhang/Tiptop 16-17	Translated email from Chang He to Geefong Jiao and others re: Notice regarding salary adjustment	E

		on Jidong Zhang and four others	
127.	Zhang/Tiptop 18	Chinese email dated Wednesday, May 27, 2015 (including English translation)	E
128.	Zhang/Tiptop 19	Sinopec Chinese document containing “[2015] 58” and “69165025”	E
129.	Zhang/Tiptop 20	Translation of Sinopec document “Policy and Explanation Regarding the Management of Employee Position Transfers and Rotations and Its Related Questions (Amended Edition)”	E
130.	Zhang/Tiptop 21	Sinopec Chinese document (including English translation)	E
131.	Zhang/Tiptop 22-24	Email Trail dated May 29, 2015 from Chang He to Li Feng re: Response: Matters Regarding Rotation of Two U.S. Company Employees Back to Headquarters	E
132.	Zhang/Tiptop 25-26	Chinese email dated Friday, May 29, 2015 (including English translation)	E
133.	Zhang/Tiptop 27-29	Email Trail dated Sunday, May 31, 2015 from Chang He to Zhongying Wang re: Response: Matters Regarding Rotation of Two U.S. Company Employees Back to Headquarters	E
134.	Zhang/Tiptop 30-31	Chinese email dated Sunday, May 31, 2015 (including English translation)	E
135.	Zhang/Tiptop 32-35	Emails with starting date of June 1, 2015 from Yong Luo to Zhongying Wang re: Forwarded: Luo Yong How are you	E
136.	Zhang/Tiptop 36-37	Chinese emails dated June 1, 2015 (including English translation)	E
137.	Zhang/Tiptop 38-39	Email Trails dated June 3, 2015 from Jidong Zhang to Luo Yong re: Response: Regards from Luo Yong	E
138.	Zhang/Tiptop 40	Chinese emails dated June 3, 2015 (including English translation)	E
139.	Zhang/Tiptop 41	Email dated Thursday, June 4, 2015 from Chang He to Jidong Zhang re: Matters Regarding Reporting Back to Work at Headquarters As	E

		Soon As Possible	
140.	Zhang/Tiptop 42-72	Translated Sinopec Notice to Report Back to Work at Headquarters As Soon As Possible to Jidong Zhang with attachments (Regulations on Beijing City Census and Family Planning, Notice of Salary Adjustment for Zhang Jidong and Four Others, Notice of Rules on Management of Labor Contract, Labor Contract No. 2009102, Sinopec's Official Notice re Vacation Time and Home Visit for Overseas Employees Accompanying Relatives	E
141.	Zhang/Tiptop 73	Email Trails dated Monday, June 8, 2015 from Jidong Zhang to Chang He re: Response: Regarding Notice to Report Back to Work ASAP	E
142.	Zhang/Tiptop 74-104	Chinese email dated June 4, 2015 with attachments (including English translation)	E
143.	Zhang/Tiptop 105	Chinese email dated Monday, June 8, 2015 (including English translation)	E
144.	Zhang/Tiptop 106	Email dated June 4, 2015 from Chang He to Jidong Zhang re: Notice Regarding Reporting Back to Headquarters As Soon As Possible	E
145.	Zhang/Tiptop 107	Chinese Email dated June 4, 2015 (including English translation)	E
146.	Zhang/Tiptop 108-109	Notice to Report Back to Work at Headquarters As Soon As Possible to Jidong Zhang dated June 4, 2015	E
147.	Zhang/Tiptop 110-112	Sinopec Chinese document (including English translation)	E
148.	Zhang/Tiptop 113	Regulations on Beijing City Census and Family Planning	E
149.	Zhang/Tiptop 114	Chinese document (including English translation)	E
150.	Zhang/Tiptop 115	Notice of Salary Adjustment for Zhang Jidong and Four Others dated May 27, 2015	E
151.	Zhang/Tiptop 116	Sinopec Chinese document dated May 27, 2015 (including English translation)	E
152.	Zhang/Tiptop 117	Sinopec Document (2013) No. 110 – Printed	E

		Notice of Rules on Management of Labor Contract dated February 18, 2013	
153.	Zhang/Tiptop 118	Chinese document (including English translation)	E
154.	Zhang/Tiptop 119-121	Email dated June 4, 2015 from Yong Luo to Zhongying Wang re: Forwarded: Regards from Luo Yong	E
155.	Zhang/Tiptop 122	Chinese email dated June 4, 2015 (including English translation)	E
156.	Zhang/Tiptop 123-124	Email trails dated June 8, 2015 from Chang He to Jidong Zhang re: Response: Regarding Notice to Report Back to Work ASAP	E
157.	Zhang/Tiptop 125	Chinese email dated June 8, 2015 (including English translation)	E
158.	Zhang/Tiptop 126-138	Labor Contract	E
159.	Zhang/Tiptop 139-149	Chinese Labor Contract (including English translation)	E
160.	Zhang/Tiptop 150	Email trails dated June 8, 2015 from Jidong Zhang to Chang He re: Response: Regarding Notice to Report Back to Work ASAP	E
161.	Zhang/Tiptop 151	Chinese email dated June 8, 2015 (including English translation)	E
162.	Zhang/Tiptop 152-153	Email trails dated June 23, 2015 from Yong Luo to Jidong Zhang re: Forwarded: Matters Regarding Zhang Jidong's Labor Contract after July 1	E
163.	Zhang/Tiptop 154	Chinese email dated June 23, 2015 (including English translation)	E
164.	Zhang/Tiptop 155-156	Email "From Jiang Xiang's Email" dated June 26, 2015 from Jidong Zhang to Zhongying Wang re: Response: Response	E
165.	Zhang/Tiptop 157-158	Chinese email dated June 26, 2015 (including English translation)	E
166.	Zhang/Tiptop 159-160	Email dated June 29, 2015 from Chang He to Zhongying Wang re: Response to the Duration of Zhang Jidong's Expat Assignment with attachment Response to J. Zhang's Request to	E

		Extend Expat Time	
167.	Zhang/Tiptop 161-162	Chinese email dated June 29, 2015 with attachment (including English translation)	E
168.	Zhang/Tiptop 163	Response to Request to Extend Expat Time of Zhang Jidong dated June 29, 2015	E
169.	Zhang/Tiptop 164	Sinopec Chinese document dated June 23, 2015 (including English translation)	E
170.	Zhang/Tiptop 165-166	Notice to Accounting and Finance Departments dated June 30, 2015	E
171.	Zhang/Tiptop 167	Chinese document dated June 30, 2015 (including English translation)	E
172.	Zhang/Tiptop 168	July 1, 2015 letter from Amanda K. Levine, M.D., recommending Jidong not work until delivery	E
173.	Zhang/Tiptop 169	Forwarded: Requesting Permission email dated July 2, 2015 to Li Feng from Zhongying Wang	E
174.	Zhang/Tiptop 170	Chinese email requesting permission dated July 2, 2015 (including English translation)	E
175.	Zhang/Tiptop 171	Email dated July 6, 2015 from Jidong Zhang to Li Feng re: Request for Vacation	E
176.	Zhang/Tiptop 172	Chinese email dated July 6, 2015 (including English translation)	E
177.	Zhang/Tiptop 173	Email dated July 6, 2015 from Jidong Zhang to Li Feng re: Request for Vacation	E
178.	Zhang/Tiptop 174	Chinese email dated July 6, 2015 (including English translation)	E
179.	Zhang/Tiptop 175-176	Email dated July 7, 2015 from Xiang Jiang to multiple people re: Response: Notice to Accounting and Finance Departments	E
180.	Zhang/Tiptop 177	Chinese email dated July 7, 2015 (including English translation)	E
181.	Zhang/Tiptop 178	Tiptop US Holding Corporation Business Travel/Work in China/Time off Request Form	E
182.	Zhang/Tiptop 179-180	Email dated July 9, 2015 from Jidong Zhang to Li Feng re: Response: Application for Time-Off/Vacation	E

183.	Zhang/Tiptop 181-182	Chinese email dated July 9, 2015 (including English translation)	E
184.	Zhang/Tiptop 183-184	Email dated July 10, 2015 from Li Feng to Jidong Zhang re: Response: Application for Time-Off/Vacation	E
185.	Zhang/Tiptop 185-186	Chinese email dated July 10, 2015 (including English translation)	E
186.	Zhang/Tiptop 187	Email dated July 15, 2015 from Jidong Zhang to Li Feng re: Regarding Switching out/Move Offices	E
187.	Zhang/Tiptop 188	Chinese email dated July 15, 2015 (including English translation)	E
188.	Zhang/Tiptop 189	Email dated July 21, 2015 from Li Feng to Jidong Zhang re: Regarding Time-off/Vacation Time	E
189.	Zhang/Tiptop 190	Email dated July 21, 2015 (including English translation)	E
190.	Zhang/Tiptop 191	November 16, 2015 Department Weekly Meeting organized by Nana Xu	E
191.	Zhang/Tiptop 192	November 16, 2015 Department Weekly Meeting organized by Nana Xu (including English translation)	M
192.	Zhang/Tiptop 193	November 16, 2015 Department Weekly Meeting organized by Nana Xu	M
193.	Zhang/Tiptop 194	Email dated December 29, 2015 from Li Feng to Jidong Zhang re: Regarding Returning to Office	E
194.	Zhang/Tiptop 195	Chinese email dated December 29, 2015 (including English translation)	E
195.	Zhang/Tiptop 196	January 4, 2016 Department Weekly Meeting organized by Nana Xu	E
196.	Zhang/Tiptop 197	January 4, 2016 Department Weekly Meeting organized by Nana Xu	E
197.	Zhang/Tiptop 198	November 16, 2015 Department Weekly Meeting organized by Nana Xu	E
198.	Zhang/Tiptop 199	January 11, 2016 Department Weekly Meeting organized by Nana Xu (including English	E

		translation)	
199.	Zhang/Tiptop 200	Email dated January 21, 2016 from Jidong Zhang to Zhongying Wang re: Comparison and Analysis Chart between final itemized procurement/acquisition calculation and the initial itemized procurement/acquisition with explanation on discrepancies	E
200.	Zhang/Tiptop 201-205	Detailed Explanation, Analysis, and Comparison on Discrepancies between Final Itemized Procurement/Acquisition Cost Calculation and the Initial Itemized Procurement/Acquisition Cost Calculation	E
201.	Zhang/Tiptop 206-207	“SDA Final Version on the Calculation of Itemized Procurement/Acquisition Cost”	E
202.	Zhang/Tiptop 208	Chinese email dated January 21, 2016 (including English translation)	E
203.	Zhang/Tiptop 209-214	Chinese document containing “SDA” (including English translation)	E
204.	Zhang/Tiptop 215-216	Chinese document – spreadsheet (including English translation)	E
205.	Zhang/Tiptop 217-218	Forwarded email dated January 22, 2016 regarding Jidong Zhang’s separation letter from Jidong Zhang	E
206.	Zhang/Tiptop 219-220	Email dated January 24, 2016 from Zhongying Wing to Jidong Zhang re: Response to Separation Letter	E
207.	Zhang/Tiptop 221-222	Chinese email dated January 25, 2016 (including English translation)	E
208.	Zhang/Tiptop 223	January 25, 2016 Department Weekly Meeting organized by Nana Xu	M
209.	Zhang/Tiptop 224	January 25, 2016 Department Weekly Meeting organized by Nana Xu (including English translation)	M
210.	Zhang/Tiptop 225-230	Chinese emails with starting date of January 26, 2016 (including English translation)	M
211.	Zhang/Tiptop 231	January 26, 2016 letter from Zhongying Wang to Jidong Zhang re: Resignation	E

212.	Zhang/Tiptop 232-245	Translated 2012 Annual Democratic (Peer Review) Critique of Sinopec Employees and original Chinese documents	E
213.	Zhang/Tiptop 246-248	2012-2014 Total Company Allowance/Subsidy Re-Payment Chart/Statistics (Unit:USD)	E
214.	Zhang/Tiptop 249	Chinese document (including English translation)	E
215.	Zhang/Tiptop 250-271	Translated critique reviews for employees and original Chinese documents of reviews	E
216.	Zhang/Tiptop 272-273	Year – 2014 review chart	E
217.	Zhang/Tiptop 274	Chinese document with 2014 year review grades (including English translation)	E
218.	Zhang/Tiptop 275-294	Translated 2015 Performance Review and original Chinese documents	E
219.	Zhang/Tiptop 295	Year 2015 review grades “1A 7D 4_”	E
220.	Zhang/Tiptop 296	Chinese document	E
221.	Zhang/Tiptop 297-298	“All Expat Approved Base Annual Salary for 2015 and Position Allowance/Subsidies – U.S. Company”	E
222.	Zhang/Tiptop 299-300	Chinese document (2015) (including English translation)	E
223.	Zhang/Tiptop 301	“Approved Expat Base Annual Salary for 2015 and Position Allowance/Subsidies”	E
224.	Zhang/Tiptop 302	Chinese document (2015) (including English translation)	E
225.	Zhang/Tiptop 303	Copies of 2/24/2016 check no. 2946 for \$40,498.21 and 2/24/2016 check no. 2947 for \$13,104.54 both to Jidong Zhang	M
226.	Zhang/Tiptop 304-305	“Daily work and Duty distribution for Department of F&B” (including English translation)	M
227.	Zhang/Tiptop 306-311	HR Department Document “Notice on Further Standardizing Qualification Management of Personnel at the Deputy Director Level or Higher Whose Spouse is an Expatriate”	M
228.	Zhang/Tiptop 312-319	Chinese document dated May 27, 2014	M

		(including English translation)	
229.	Zhang/Tiptop 335-338	December 18, 2014 Sinopec meeting minutes (including English translation)	M
230.	Zhang/Tiptop 340-354	Detailed explanation, analysis, and comparison on discrepancies between final itemized procurements/acquisition cost calculation and the initial itemized procurement/acquisition cost calculation	M
231.	Zhang/Tiptop 356-359	April 27, 2015 response (notice/memo) on policy regarding overseas employee subsidy/benefits standard (including English translation)	M
232.	Zhang/Tiptop 361-362	Follow-up explanation regarding the implementation of the uniformed and revised/tightened absolute financial operation regulations	M
233.	Zhang/Tiptop 364-365	May 27, 2015 notice of the rotation and salary adjustment of Zhang Jidong and four others (including English translation)	E
234.	Zhang/Tiptop 367-368	June 29, 2015 response to the initial J. Zhang's request to extend expat time (including English translation)	E
235.	Zhang/Tiptop 370-371	January 21, 2016 email from Zhang Jidong to Wong Zhong Yi (including English translation)	E
236.	Zhang/Tiptop 373-374	January 22, 2016 email from Jidong Zhang to President Wang	E
237.	Zhang/Tiptop 376-379	January 24, 2016 email from Wang Zhongying to Zhang Jidong (including English translation)	E
238.	Zhang/Tiptop 381	January 26, 2016 letter from Zhongying Wang to Jidong Zhang	E
239.	Zhang/Tiptop 383-385	June 30, 2015 memo from Jiang Xiang: Notice to accounting and finance departments	M
240.	Zhang/Tiptop 506-510	Email exchange between Jidong Zhang and Yong Luo, HR Manager of SIPC dated June 2, 2015 through June 3, 2015 (including English translation)	E
241.	Zhang/Tiptop 515-517	May 22, 2015 regulation regarding rotation of	E

		employees working overseas issued by SIPC (including English translation)	
242.	Zhang/Tiptop 518-522	Regulation issued by Tiptop May 22, 2015 (Chinese language) (including English translation)	E
243.	Zhang/Tiptop 525	Part of May 22, 2015 regulation issued by SIPC (Chinese) (including English translation)	M
244.	Zhang/Tiptop 528-530	Part of regulation issued May 22, 2015 by SIPC (including English translation)	M
245.	Zhang/Tiptop 531-532	Jidong Zhang translation of “Notice of Coming Back to China to Work ASAP” from HQ	E
246.	Zhang/Tiptop 533-559	Notice of Coming Back to China to Work from HQ with several attachments (Chinese) (including English translation)	E
247.	Zhang/Tiptop 567	Email dated May 20, 2015 from Jidong Zhang (Chinese) (including English translation)	E
248.	Zhang/Tiptop 568	May 22, 2015 document with seal stamp (Chinese) (including English translation)	E
249.	Zhang/Tiptop 569-578	May 22, 2015 resolution of Sinopec (Chinese) (including English translation)	E
250.	Zhang/Tiptop 616-617	Emails dated September 25, 2014 forwarded to Jidong Zhang by Tiptop President Zhongying Wang and from HR Department in SIPC listed as JZ 241-242 (including English translation)	E
251.	Zhang/Tiptop 618-623	Email from Chang He dated June 4, 2015, with attachments including notice dated June 4, 2015 (including English translation)	E
252.	Zhang/Tiptop 630-648	Attachments to June 4, 2015 email (Chinese) (including English translation)	E
253.	Zhang/Tiptop 669-674	Attachment to email (Chinese) (including English translation)	E
254.	Zhang/Tiptop 676	May 27, 2015 Sinopec attachment to email (Chinese) (including English translation)	E
255.	Zhang/Tiptop 677-685	May 22, 2015 SIPC document (Chinese) (including English translation)	E
256.	Zhang/Tiptop 686-689	June 2, 2015 email from Yong Luo, HR Manager of SIPC with attached memo of management	E

		meeting of SIPC (including English translation)	
257.	Zhang/Tiptop 691	June 3, 2015 email exchange between Jidong Zhang and Yong Luo of HR (including English translation)	E
258.	Zhang/Tiptop 694-703	Sinopec document dated January 1, 2015 (Chinese) (including English translation)	M
259.	Zhang/Tiptop 704-715	Sinopec document with 2011 incorporated (Chinese) (plus attachment not yet produced) (including English translation)	E
260.	Zhang/Tiptop 1222-1227	Sinopec regulation dated May 27, 2014 (Chinese) (including English translation)	M
261.	Zhang/Tiptop 1228	Email dated May 22, 2015 (including English translation)	E
262.	Zhang/Tiptop 1229-1236	Regulation/policy of May 22, 2015 (including English translation)	E
263.	Zhang/Tiptop 1256-1261	May 27, 2014 notice/regulation/policy (Chinese) (including English translation)	M
264.	Zhang/Tiptop 1342-1344	Expatriate Employee of U.S. Company Exit Interview Check List	M
265.	Zhang/Tiptop 1345-1347	Exit Interview Checklist (including English translation)	M
266.	Zhang/Tiptop 1354-1362	Labor (Employment) Agreement with contract date of January 1, 2009	M
267.	Zhang/Tiptop 1363-1373	Labor (Employment) Agreement (including English translation)	M
268.	Zhang/Tiptop 1374-1376	Labor Contract for Jidong Zhang dated January 1, 2009 (excerpt)	M
269.	Zhang/Tiptop 1377-1379	Labor (Employment) Agreement (including English translation)	M
270.	Zhang/Tiptop 1380	Major Important Report Regarding 2 Employees of U.S. Company	E
271.	Zhang/Tiptop 1381-1382	Fax coversheet and Major Important Report Regarding 2 Employees (including English translation)	E
272.	Zhang/Tiptop 1383-1387	Request for Directions to Adjust the Return to Work at Headquarters of Wu Han and Zhang Jidong with attachments (Snap-shot of Comrade	E

		Personnel Data)	
273.	Zhang/Tiptop 1388-1391	Request for Directions to Adjust the Return to Work at Headquarters of Wu Han and Zhang Jidong with attachments (including English translation)	E
274.	Zhang/Tiptop 1392-1393	Request for Reimbursement of Daily Expenses and/or Other Expenses	E
275.	Zhang/Tiptop 1394	Reimbursement Request (including English translation)	M
276.	Zhang/Tiptop 1395-1396	Request for Reimbursement of Daily Expenses and/or Other Expenses	M
277.	Zhang/Tiptop 1397	Request for Reimbursement (including English translation)	M
278.	Zhang/Tiptop 1398	Request for Reimbursement of Daily Expenses and/or Other Expenses	M
279.	Zhang/Tiptop 1399	Request for Reimbursement (including English translation)	M
280.	Zhang/Tiptop 1400-1401	Request for Reimbursement of Daily Expenses and/or Other Expenses	M
281.	Zhang/Tiptop 1402	Request for Reimbursement (including English translation)	M
282.	Zhang/Tiptop 1403-1404	Response (Notice/Memo) on Policy Regarding Overseas Employee Subsidy/Benefits Standard in the United States and its Related Matters dated April 17, 2015	M
283.	Zhang/Tiptop 1405-1406	Response (Notice/Memo) on Policy Regarding Overseas Employee Subsidy/Benefits Standard in the United States and its Related Matters (including English translation)	M
284.	Zhang/Tiptop 1407-1411	Salary and Subsidy/Benefits Management and Implementation Policy For Overseas Employees from Home Country Assigned to the United States	E
285.	Zhang/Tiptop 1412-1423	Chinese document	E
286.	Zhang/Tiptop 1424-1518	Sinopec Employee Manual; Oklahoma Edition January 1, 2014	M
287.	Zhang/Tiptop 1519-1533	Notice on Issuing Management Policy for Labor	M

		Contract of Sinopec International Exploration and Production Corporation dated July 18, 2013 and attached Management Policy for Labor Contract of Sinopec	
288.	Zhang/Tiptop 1534-1548	Chinese document of Notice on Issuing Management Policy for Labor Contract (including English translation)	E
289.	Zhang/Tiptop 1549-1554	Notice on Issuing Management Regulations for Relatives' Accompaniment and Home Leave of Overseas Dispatched Staffs of Sinopec (Trail Version) attached with Management Regulations for Relatives' Accompaniment and Home Leave of Overseas Dispatched Staffs of Sinopec dated December 17, 2013	E
290.	Zhang/Tiptop 1555-1561	Chinese document regarding Notice on Issuing Management Regulations for Relatives' Accompaniment and Home Leave of Overseas Dispatched Staffs of Sinopec (including English translation)	E
291.	Zhang/Tiptop 1562-1571	Notice on Issuing Management Policy for Staff Job Rotation of Sinopec (Revised Version) dated May 22, 2015 with attached Management Policy for Staff Job Rotation of Sinopec	E
292.	Zhang/Tiptop 1572-1581	Chinese document regarding Notice of Issuing Management Policy for Staff Job Rotation of Sinopec (including English translation)	E
293.	Zhang/Tiptop 1582	Sinopec HR memorandum re: Notice on the Timing and Salary Issuance Entity Adjustment for Zhang Jidong dated June 27, 2012	E
294.	Zhang/Tiptop 1583-1584	Chinese document regarding Sinopec HR memorandum (including English translation)	E
295.	Zhang/Tiptop 1585	Sinopec HR memorandum re: Notice of the Rotation and Salary Adjustment of Zhang Jidong and Four Others dated May 27, 2015	E
296.	Zhang/Tiptop 1586	Chinese document regarding Sinopec HR memorandum (including English translation)	E
297.	Zhang/Tiptop 1587-1590	Regarding the Implementation of Uniformed and Revised/Tightened Absolute Financial Operation; Disciplines/Regulations, Expense	M

		Reimbursement Reports, and Compensation	
298.	Zhang/Tiptop 1591-1595	Chinese document regarding Implementation of Uniformed and Revised/Tightened Absolute Financial Operation (including English translation)	M
299.	Zhang/Tiptop 1596	Text Message Exchanges Between Feng Li and Zhang Jidong	M
300.	Zhang/Tiptop 1597	Chinese text exchange between Feng Li and Zhang Jidong (including English translation)	M
301.	Zhang/Tiptop 1599	Chinese document (excerpt) (including English translation)	M
302.	Zhang/Tiptop 1600-1607	Weekly time sheet of May 22, 2015	
303.	Zhang/Tiptop 1608-1613	Translation of Plaintiff's recording "JZ 160 1.4 Afternoon Talking with Mr. Wang (Total 1:19:49)	M
304.	Zhang/Tiptop 1614-1619	Translation of Plaintiff's recording "JZ161 1.4 Morning talking with Mr. Wang (Total 1:25:01)	M
305.	Zhang/Tiptop 1620-1625	Translation of Plaintiff's recording "JZ162 6.18 Morning Talking with Mr. Wang (Total: 26:42)	M
306.	Zhang/Tiptop 1626-1639	Translation of Plaintiff's recording "JZ163 5.22 Talking with Li Feng (Total 57:11)	M
307.	Zhang/Tiptop 1640-1646	Translation of Plaintiff's recording "JZ164 5.22 Talking with Wang (Total: 35:57)	M
308.	Zhang/Tiptop 1647-1652	Translation of Plaintiff's recording "JZ 165 6.1 Talking with Mr. Wang and Xiang Jiang (Total:33:35)	M
309.	Zhang/Tiptop 1653-1661	Translation of Plaintiff's recording "JZ166 6.2 Talking with Mr. Wang (Total 50:10)	M
310.	Zhang/Tiptop 1662-1663	Translation of Plaintiff's recording "JZ167 6.3 Talking with Mr. Wang (Total 8:58)	M
311.	Zhang/Tiptop 1664-1669	Translation of Plaintiff's recording "JZ 168 6.4 Talking with Mr. Wang (Total: 29:39)	M
312.	Zhang/Tiptop 1670-1677	Translation of Plaintiff's recording "JZ169 6.9 Afternoon talk with wang (Total: 52.19)	M
313.	Zhang/Tiptop 1678-1680	Translation of Plaintiff's recording "JZ170 6.9 morning talk with Wang (Total: 16:41)	M
314.	Zhang/Tiptop 1681	Notarized affidavit of Vivan Josh, Court	M

		Interpreter	
315.	Zhang/Tiptop 1682-1684	Chinese spreadsheet	M
316.	Zhang/Tiptop 1685-1695	Management Policy and Implementation Guidelines/Rules Regarding Salaries and Subsidies/Benefits of Expats from the Headquarters to U.S. Company	
317.	Zhang/Tiptop 1696-1706	Chinese document regarding Management Policy and Implementation of Guidelines/Rules Regarding Salaries and Subsidies/Benefits of Expats from the Headquarters to U.S. Company (including English translation)	E
318.	Zhang/Tiptop 1707	Jidong Zhang's W-2 Form and Tax Statement of 2013	E
319.	Zhang/Tiptop 1685-1706	March 1, 2016 Management Policy and Implementation Guidelines/Rules regarding Salaries and Subsidies/Benefits of Expats from the Headquarters to U.S. Company (including Addendum not yet produced) (including English translation)	E
320.	Not yet produced	2012 Notice on Issuing Management Policy for Staff Job Rotation of Sinopec International Exploration and Production Corporation (not yet produced) (including English translation)	E

Respectfully Submitted,

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CERTIFICATE OF SERVICE

I hereby certify that on the 21st day of December, 2017, I electronically transmitted the attached *Plaintiff's Final Exhibit List* to the Clerk of the Court using the ECF System for filing. Based on the records currently on file, the Clerk of the Court will transmit a Notice of Electronic Filing to the following ECF registrants:

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